

FACT SHEET

DIPLOMA IN HOTEL OPERATIONS MANAGEMENT

Program designed for students whose main aim is fast track access to first employment, with a baggage of hospitality knowledge that cover the entire hotel operation, including guest contact, supervisory activities, management theories and state of the art applications. Although the program is conceptualized for students to progress within luxury hotels and resorts, customized attention will be provided for those participants who intend to work within small to medium size hotels, institutional operations, individual restaurants, or for students who may aspire to set up their own hotel operation.

<p>Intakes: August and March Duration: 2 years (4 semesters) Taught semesters: 2 Number of Weeks per Semester: 18 Internships: 2 (5 to 7 months)</p>	<p>Age: 16 and above Qualification: High School Diploma, A- or O-Level or equivalent local certificate, vocational school diploma English level: IELTS 5 or equivalent</p>
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First Progression: This course prepares students to complete the Associate Degree in Hotel Management, by doing the Administration of the 3d semester of Associate Degree, and an additional internship:

Second Progression and Accreditation: This course is part of the managed progression of SHML courses towards the Bachelor of Arts (Hons) at the University of Gloucestershire, Cheltenham (UK), the Bachelor of Business Administration at Dhurakij Pundit University or Sripatum University in Bangkok.

Course Program:

Four semesters, two in College (Semesters 1 & 3) and two internships Semesters (2 & 4) either in Switzerland, within reputed chain hotels, or with partner International Hotel companies:

Academic Semester 1: Intro to Hospitality; F&B Concepts; Food Service Ops theory; FB practical, Wine and Bar, F&B HR, F&B S&M, F&B Control, Hotel technology, Food Production Theory and Practical, Stewarding, Business English (IELTS 4 level), Basic German, EDP applications. Main emphasis is on Hotel Operations.

Internship Semester 2: This first internship (five to seven months) is planned to suit individual needs, commonly within F&B service operations (restaurants, bars, fast food, banqueting operations, or production environment).

Academic Semester 3: F&B Management, Events Management, Managerial Accounting and Finance (Level 1), Supervision, RD Management (Level 1), Housekeeping practical; HR Management (Level 1), S&M (Level 1), Engineering/Maintenance/Energy (level1), Club Management (1), Hospitality Law (1); Professional English writing (1), Research methods (1); Capstone. Main emphasis is on Hotel Operations Management.

Internship Semester 4: This second internship (five to seven months) is also planned to suit students' wished/needs, recommended within Rooms Division Front Office.

Fees:

Semester 1 Fees – CHF 29'725.-

Semester 3 Fees – CHF 29'725.-

Fees include (for the duration of the semester only): accommodation in twin sharing double room (single supplement is CHF 2'500.- per semester), full board, health, accident and private liability insurance, books & materials and uniforms & tool on loan, residence permit but exclude travel and visa costs.

Potential monthly earnings during internship: CHF 2'150.- gross per month (in Switzerland only).

For detailed information about SHML, Enrolment, Travel, Visa, Admissions, Academic programs, Scholarships, Life at SHML, News and Events and online contacts please refer to www.shml.ch

Certificates and Diploma:

Upon successfully completing Academic Semester 1 and 1st Internship, students are awarded:

Certificate in Hotel Operations / F&B and related Subjects

Upon successfully completing Academic Semester 2 and 2nd Internship, students are awarded:

Diploma in Hotel Operations Management